

Guidelines for Use of Internet/Network Resources

Each user must agree to the following:

1. The primary purposes of Internet/Network access within the school setting must be related directly to schoolwork: classroom research, information gathering, and appropriate electronic communications.
2. Users must make wise use of time to ensure maximum access for all users. Users may be asked to limit their time or to log-off from access at any time.
3. Users must abide by copyright laws and all other laws when using the Internet or other electronic information resources.
4. Internet/Network passwords are confidential and are not to be shared.
5. Users understand that network activity can be monitored and that network logs can be used to determine unacceptable network activity.
6. E-mail is not private. E-mail may be viewed by staff members with or without notice to users.
7. Users should not reveal the following information about themselves or anyone else: name, address, or phone number.
8. Users may not send offensive, threatening, obscene, or other inappropriate messages.
9. Users must follow designated security guidelines to assure system-wide security.
10. Neither the Dubuque Community School District nor any individual school accepts responsibility for damages sustained or any liabilities—financial, criminal, or other—incurred by users on the Internet/Network.

Dubuque Community Schools Internet/Network Acceptable Use Agreement for Students

Important... Please read before signing.

I have read the Internet/Network Acceptable Use Guidelines and understand these guidelines. I agree to use the Internet/Network and other electronic information resources in accordance with the provisions of these guidelines. I understand that I may be subject

to discipline for the misuse of these resources by actions contrary to the terms of these guidelines or by actions that violate a law.

Person who explained this policy to the student _____

Homeroom/Homebase Teacher's Name _____

Student's Name (Please print) _____

Student's Signature _____

Today's Date _____

Dubuque Community
School District

Notice of Non-Discrimination

Applicants for admission and employment, students, parents/guardians of elementary and secondary students, employees, sources of referral of applicants for admissions and employment, vendors, and all unions or professional organizations holding collective bargaining agreements with the Dubuque Community School District are hereby notified that this institution does not discriminate nor tolerate harassment on the basis of age, color, creed, disability, gender, marital status, national origin, race or religion in admission or access or treatment or employment in its programs and activities.

Any person having a question concerning the compliance of the Dubuque Community School District with titles VI and VIII of the Civil Rights Law of 1964, Title IX of the Education Amendments of 1972, Section 504 (Public Law 93-112) of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, or any other pertinent federal law, state law, or district policy governing nondiscrimination and/or harassment is directed to contact Thomas Determan, Equity Compliance Officer, The Forum, 2300 Chaney Road, Dubuque, IA 52001-3095. Phone: (319) 588-5151.

Inquiries may also be made to the Dubuque Human Rights Commission; the Iowa Civil Rights Commission in Des Moines, IA; or the Director of the Region VII Office of Civil Rights, Department of Education, Kansas City, Missouri.

Revised: August 18, 1994.

**Dubuque Community School District
Internet Acceptable Use Agreement
for Parent/Guardian Approval**

IMPORTANT...

Please read before signing.

I, the parent or guardian of the student named below, do certify that I have read the guidelines for use of Internet/Network Resources. I have explained and discussed these guidelines with my student, and I consent to my student's use of the Internet in accordance with these guidelines.

I recognize that the Dubuque Community School District cannot restrict access to all controversial materials which may be available through the Internet. I relieve the Dubuque Community School District, my student's school, and the district's and school's employees from any legal or financial liability which may be incurred by my student's use of the Internet/ Network.

Students will receive permission to use the Internet only if YES is checked (below), form is signed and returned.

My child may have Internet access at school:

_____ Yes _____ No

Student's Name (Please print)

Name of Parent/Guardian (Please print)

Signature of Parent/Guardian

Today's Date

Dubuque Community School District

Acceptable Use Agreement
for Students Using the
Internet and District Network

Please read this document carefully before signing.

We are pleased to provide Internet/ Network access to students and staff in the Dubuque Community School District. The Internet offers vast, diverse, and unique resources that can assist students and staff in all curricular areas.

The Internet is a “network of networks” connecting thousands of computers all over the world and millions of individual users. Students and staff will have access to resources such as 1) university library catalogs, the Library of Congress, and ERIC; 2) information and news services from global sources.

Internet/Network access is a privilege, not a right. A violation of the enclosed guidelines may result in sanctions against those who abuse the privilege. These sanctions may be, but are not limited to, temporary or permanent loss of Internet privileges, suspension or expulsion from school, or any other sanction set forth in the Dubuque Community School District Policy #5200 or permitted by state law.

The intent of these guidelines is to ensure that all users within our schools abide by both legal and ethical standards for the use of the valuable learning resources which the Internet/Network can provide. If you have questions, please call your principal’s office.

Terms and Conditions for use of Internet/Network Resources

1. **Acceptable Use** — Internet/Network use must be in support of education and research, consistent with the educational objectives of the Dubuque Community School District and the terms of this document.
2. **Unacceptable Use** — Transmission of any material in violation of federal, state, or local law or regulation is prohibited. Use for non-educational activities is not acceptable. Other unacceptable uses include viewing or sending of pornography, information about explosives, or offensive language. If students inadvertently discover such items, they should exit immediately or request teacher assistance.
3. **Instruction** — Users must receive instruction on etiquette on the Internet, and on expectations within the building or classroom.
4. **No Warranties** — The Dubuque Community School District provides no warranties of any kind for Internet service and is not responsible for any damage users may suffer or liabilities which users might incur.
5. **Financial Responsibility**— The student and parent or guardian are responsible for any financial obligation incurred while using the Internet.
6. **Security** — Security on any computer system is a high priority, especially when the system has many users. Any user who identifies a security problem on the Internet must notify a faculty member immediately. Any user who attempts to log on to the Internet using another person’s account may have her/his privileges revoked.
7. **Crimes** — Acts of vandalism, mischief, theft, tampering, or other criminal acts through the Internet/Network, or to computer equipment is prohibited and will result in disciplinary action.