

Keystone AEA
Supplemental Educational Services
Keys to Learning After-School Program
Session I, September 28 – December 16, 2010
Session II, February 1 – April 21, 2011
Prescott Elementary
Lincoln Elementary
Marshall Elementary
Dubuque, Iowa

Program Overview:

“Keys to Learning” provides supplemental support services to increase student achievement based on the student’s unique learning needs. These services will be provided in collaboration with the local school district. Services will take place at the child’s school.

Multiple methods will be used to enhance student achievement based on the identified needs of the individual student(s) in “Keys to Learning.” These may include, but are not limited to, individual tutoring, small group instruction and technological supports including web services. Delivery will be differentiated dependent on student characteristics and identified learning needs based on multiple forms of assessment.

Dates of Operation:

Keys to Learning After-School Programs will be operated at the Prescott, Lincoln, & Marshall Elementary Schools in Dubuque, Iowa, and will be conducted as follows:

- Session 1:
Program will begin September 28, 2010, and run weekly, Tuesdays & Thursdays, through December 16, 2010.
- Session 2:
Program will begin February 1, 2011, and run weekly, Tuesdays & Thursdays, through April 21, 2011.

Hours of Operation:

Approximately 3:30 p.m. – 4:30 p.m. depending on school dismissal time.

Positions Available:

Site Coordinator (one for each location)-to serve throughout the length of the program from September 2010 to March 2011.

Teacher(s)-, for groups of five students, who are willing to commit to Session 1 and/or Session 2.

Position Requirements:

Keystone AEA will be hiring the supplemental services teachers and three site coordinators for School In Need of Assistance (SINA) After-School Program at Prescott, Lincoln, and Marshall Elementary in Dubuque, Iowa. Preference will be given to teachers who have worked in the Dubuque Community School District, have

experience with Every Child Reads reading strategies and Cognitively Guided Instruction math strategies.

Rates of Pay / Schedule of Payment:

Teachers will be paid at a rate of \$30 per hour for 3 hours per week (2 hours per week of contact time and 1 hour per week for planning / preparation / communication / paperwork).

There will be an additional 12 hours per session for teachers to do the following:

- Preparation of the students' implementation plans
- Periodic meetings with parents and classroom teachers
- Finalizing reports at the end of the program

Site Coordinators will be paid at a rate of \$30 per hour for up to 70 hours of work over the course of each session to lead onsite coordination of the program. This includes finalizing details for location, paperwork, time sheets, snacks, etc.

Application Process:

To apply for any of these positions, go to www.aea1.k12.ia.us and click on "Job Openings" on the right menu. Click on "Agency Positions Available." Download an "Application Packet." Complete the application packet and return as directed.

Individuals previously employed through the 2009-2010 Keys to Learning Program may simply submit a letter of interest indicating your interest in the 2010-2011 program and the sessions for which you would like to be considered. Please also submit the last page of the application packet indicating what position and session(s) for which you would like to be considered.

Applicants of both genders, minorities, and persons with disabilities are encouraged to apply. EEO/AA.