

Staff and Outside Use of School Property and Equipment

School District materials, equipment, technology, tools or supplies are for job-related use only. Except for employee-assigned laptops, District-owned items may be removed from District premises only with the permission of the building principal or department manager and only when removal facilitates job-related purposes. Personal use or removal of these items from District premises is prohibited in all other instances.

Adopted: April 13, 1987
Reviewed: June 3, 2009
Revised: October 10, 2011